

### **Creating an account to bid at auction:**

First go to [www.VanDeRee.com](http://www.VanDeRee.com) and click on the auction you would like to register for.

1. Click login/new bidder at the top of the current auctions screen.
2. Click on the "NEW BIDDER" button to register.
3. You will be asked to enter your email and confirm your email. Each email can only have one account.
4. Next enter your personal information and create a user name and password. (Please keep your password in a safe place that you can find it. Password is case sensitive.
5. Once you have created an account you will be able to login to your new account.

### **Registering & Bidding:**

1. Once you have registered to bid you will be asked to register for each individual auction. (Not each lot)
2. At this time you will be asked to register with a credit card to verify your identity. There is NO charge to set up an account or register, your credit card verification is only to establish that "you ARE actually you", in other words, to verify who you are.
3. Now you are ready to place a bid. Please keep in mind that bidding can only be done after the auction opens. There are two ways to bid.
  - a. You can bid to the next increment. Bidding is set up with predetermined bid increments. (As the price increases so do the bid increments)

OR

- b. You can place a MAX bid. You are able to put in your max bid and the auction software will bid on your behalf. With this method you do not have to keep watching the auction, and no one will see your max bid.
4. Once you are the winning bidder, after the auction we will send you a contract to sign and discuss to arrange your initial deposit to be made. 7 days after the auction, a second deposit will be made as well so that you will have 10% in escrow.

If you are the second highest bidder (back up bidder) then we will send you a contract as back up bidder. You will only move up to become the high bidder IF the winning bidder defaults on closing, after which you will have ample time to close.

**If you have any questions**, please contact Neal VanDeRee by email at [AuctionFL@aol.com](mailto:AuctionFL@aol.com)

There are a couple of videos from our auctioneer friends to help with the registration process, here are 2 links to videos that can help you to get registered:

<http://www.bidnbuyny.com/How-To-Register-On-HiBid.html>

<https://www.youtube.com/watch?v=jjK-mCCcYF0>

Note that the specific terms with these other auction companies are different than at the VanDeRee auction. Please read the terms and conditions after you get registered.